

## Hemington Primary School, Board of Governors as at November 2018

The Hemington Primary School Board of Governors is comprised of the following members:

The Headteacher

1 x Chair – Director Appointed (carried out on a rota basis)

4 x Director Appointed

1 x Elected Staff Governor

2 x Elected Parent Governors

3 x Community Governors

The Full Governing Body meets twice every term, and in addition to these meetings the work of the Governing Body is conducted through a number of regular meetings and working groups, with each governor nominated as lead for a specific area as outlined in the table below.

Group/Committee	Purpose
Finance Meeting	To review, and approve within delegated powers, budget plans, spending and commitments and review and monitor the general administration and development of the school.
Teaching & Learning Group	To ensure access to the curriculum for all, evaluate intervention programmes and monitor pupil progress. Nominated Governors are assigned individual priority areas to oversee.
Property (Including H & S)	To oversee the implementation of any property repairs/projects. Identify any issues with the property/grounds and ensure that they are addressed.
Performance Management	To identify Headteacher targets and objectives (with professional, external support), check performance and report outcomes to the Full Governing Body
Safeguarding Children	To liaise with the Headteacher termly to identify and issues and support the Headteacher with any issues that arise.
Nominated Pre-School Governor	To support the Pre-School team. To explore opportunities for future development and ensure the stability and sustainability of the Pre-School setting.
Children in Care	To support the Headteacher and any children who attend school and are within the care system.

At the first meeting of each academic year, the Governing Body elects a Chair and Vice Chair and allocates the governing body members to each of the roles according to experience, training and personal interest in the matters arising within each group. (Hemington Governors currently do not have a single nominated Chair. Instead the Chair responsibilities are rotated between governors as detailed below.)

The table below outlines the structure of the current Governing Body as of November 2018, including the date of appointment, term and the roles of each of the Governors.

Name	Category of Governor	Term of Office	Committees/Working Groups/Responsibilities	Business & Pecuniary Interests	Attendance 2018-19 (see details below)
Anna Binnie-Dawson	Director Appointed	27/11/16 – 26/11/18	<ul style="list-style-type: none"> <li>Teaching &amp; Learning – Pupil Premium</li> <li>Teaching &amp; Learning - Individual Learning and Inclusion</li> <li>Children in Care</li> </ul>	Independent Therapist	100%
Nick Hayward	Director Appointed	1/8/18 – 31/7/20	<ul style="list-style-type: none"> <li>Teaching &amp; Learning Group</li> <li>School Closure in Bad Weather</li> <li>Safeguarding</li> </ul>	None	100%
Jeff Hunt	Director Appointed	1/8/18 – 31/7/20	<ul style="list-style-type: none"> <li>HT Performance Management</li> <li>Safeguarding Children (Deputy)</li> <li>Sports Premium</li> </ul>	None	100%
<i>Vacant</i>	Director Appointed		•		
<i>Vacant</i>	Staff Governor		•		
Joel Deverill	Parent Governor	28.11.16 – 27.11.20	<ul style="list-style-type: none"> <li>Pre-School Lead</li> <li>H&amp;S inc Premises</li> </ul>	None	50%
Kate Dando	Parent Governor	4.12.18 - 3.12.21	<ul style="list-style-type: none"> <li>SEN</li> </ul>	None	100%
Julie Roberts	Community Governor	21/5/18 – 20/5/20	<ul style="list-style-type: none"> <li>Finance</li> </ul>	None	50%

Name	Category of Governor	Term of Office	Committees/Working Groups/Responsibilities	Business & Pecuniary Interests	Attendance 2018-19 (see details below)
Vacant	Community Governor				
Vacant	Community Governor				
Naomi de Chastelain	Headteacher		<ul style="list-style-type: none"> <li>Headteacher</li> </ul>	Headteacher	100%
Jessica Robbins	Clerk	Appointed 19/11/18	<ul style="list-style-type: none"> <li>FGB</li> </ul>	Admin Assistant at Hemington School	

#### Record of Attendance (to date) 2018/2019

Name	FGB 22/4/18	FGB 19/11/18	FGB 21/1/19	FGB 11/3/19	FGB 29/4/19	FGB 24/6/19	% Attendance
Naomi de Chastelain	■	■					100%
Anna Binnie-Dawson	■	■					100%
Nick Hayward	■	■					100%
Jeff Hunt	■	■					100%
Joel Deverill	■	■					50%
Kate Dando	■	■					100%
Julie Roberts	■	■					50%

Key: Attended ■ Authorised Absence ■ Un-authorised Absence ■ Guest G

## Duty Chair Rota

Hemington Governors currently do not have a single nominated Chair. Instead the Chair responsibilities are rotated between governors as follows:

Date	Duty Chair	Vice Chair
24/09/18 to 18/11/18 (inc)	Anna Binnie-Dawson	Nick Hayward
19/11/18 to 20/01/19 (inc)	Nick Hayward	Kate Dando
21/01/19 to 10/03/19 (inc)	Kate Dando	Jeff Hunt
11/03/19 to 28/04/19 (inc)	Jeff Hunt	Joel Deverill
29/04/19 to 23/06/19 (inc)	Joel Deverill	Julie Roberts
24/06/19 – day after first FGB Autumn 19	Julie Roberts	Jeff Hunt

### Full Governing Body Meeting Dates

- Term 1: Monday 24<sup>th</sup> September 2018
- Term 2: Monday 19<sup>th</sup> November 2018
- Term 3: Monday 21<sup>st</sup> January 2019
- Term 4: Monday 11<sup>th</sup> March 2019
- Term 5: Monday 29<sup>th</sup> April 2019
- Term 6: Monday 24<sup>th</sup> June 2019