

## Admissions Policy

### Enrolment

At Hemington Primary School we follow the schools admission policy laid out by Somerset County Council. Details of this can be found on the school admissions page at [www.somerset.gov.uk/admissions](http://www.somerset.gov.uk/admissions). On this page links to the forms for starting school and in-year transfer can also be found. Parents/carers are very welcome to have a tour of the school and speak with the Headteacher when making their decision about the best school for their child. An appointment can be made by contacting the school office on 01373 834320.

Other important documents to read on the Somerset County Council website are:

- The Local Authority Coordinated Admissions Scheme (this applies to starting and transferring school for the first time)
- The Composite Prospectus (Primary admissions guide for parents)
- The Local Authority Fair Access Protocol
- The Local Authority School Transport policy
- Free School Meal Entitlement

### Your Child starting School

Children normally start school for the first time in the September following their fourth birthday. Parents must apply for a place at the school they would like their child to attend by filling in the admission form found on the Somerset County Council website and returning it to them by the stated date. Children are then allocated a place at a school and informed of this decision before the Summer Term. If Hemington School is named for your child, they will be invited to a series of visits to the Infant class during June and July. This will help them become familiar with the staff, other children and surroundings. Children transferring in other year groups will also be offered a day's experience at the school before starting.

## Allocation of Places and Over-subscription

Hemington Primary is a small school where children are taught in multi-year classes. Therefore, the school's published admission number (how many children are admitted to each year group) is limited to 7. In the event of more children applying than there are spaces the governing body may agree to additional places being allocated if there are empty spaces in other year groups. The following criteria will be adhered to and will be applied in conjunction with the Local Authority Fair Access Protocol.

### Over-subscription criteria:

1. Children with special educational needs with a statement or Education, Health and Care plan who have Hemington School as their named school on their plan.
2. Children Looked After - children who are in Local Authority care, Adopted or under a Special/residential Guardianship order.
3. Children with siblings at the school who live in the catchment area (Hemington, Faulkland, Hardington, Amerdown, Rockly Ford and Foxcote).
4. Children who live in the catchment area.
5. Children who live outside of the catchment area with siblings already at the school.
6. All other children who live outside the catchment area.

In the event of a child being refused a place parents and carers have the right to appeal to Somerset County Council. Further details of this can be found on the council website [School Admission Appeals](#)

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