



Hemington Primary School

Child Protection Policy

If you have any concerns make an appointment to see one of these people at the school office:

Designated Safeguarding Lead: Miss N de Chastelain

Deputy DSL: Mrs L Dixon

Designated Governor for Child Protection: Mrs J Merrick

Chair of Governors: Mrs J Merrick



This template has been updated following the publication of Keeping Children safe in Education July 2015 and Working Together to Safeguard Children 2015. Schools are able to write their own policies or adopt others ensuring it complies with national statutory guidance and Somerset's inter-agency safeguarding procedures. This model should be adapted to make it specific to each educational setting. This model policy forms part of the Safeguarding / Child Protection Guidance for Schools (updated August 2015).

LSCB Model Child Protection Policy

Child Protection Policy for Hemington Primary School

Remember to attach a front sheet to this document stating the names of the current Headteacher, Designated Safeguarding Lead, Deputy DSL, Designated Governor for Child Protection, the Chair of Governors and how they can be contacted. This needs to be updated regularly to reflect any changes.

This child protection policy will be reviewed by the Board of Governors annually and a report sent to Somerset Local Safeguarding Board identifying strengths and weaknesses and the timescale for their rectification

Date of last review: Jan. 2016

Date of next review: Jan. 2017

Introduction

Our Policy applies to all staff, governors and volunteers working in the school/academy/college and takes into account the current statutory guidance provided by the Department for Education (DfE) and local guidance issued by Somerset Local Safeguarding Children Board. These duties are set out in the Education Act 2002 Sec 175/157, Working Together to Safeguard Children 2015 and Keeping Children Safe in Education 2015

We will ensure that parents/carers are made aware of our child protection policy through its publication on our website.

The actions we take to promote the welfare of children and protect them from harm are everyone's responsibility. All staff and volunteers involved with children have a responsibility to be mindful of issues related to their safety and welfare and a duty to report any concerns.

There are five main elements to our Child Protection Policy:

1. Providing a safe environment and culture in which children can learn and develop and staff/volunteers feel able to report concerns.
2. Ensure we practice safe recruitment in checking the suitability of staff and volunteers to work with children, that all staff adhere to the school's code of conduct and that all staff/volunteers are aware of the 'Whistleblowing' process to follow should they have concerns about the behaviour of a colleague.
3. Raise awareness of safeguarding children, child protection processes and equip children with the skills needed to keep them safe.
4. Follow the correct procedures for identifying and reporting cases of suspected abuse and work in partnership with other agencies.
5. Support pupils who have been harmed or abused or at risk of being harmed or abused.

School Commitment

Our staff are well placed to observe the outward signs of abuse because of the day to day contact with children.

Hemington Primary School will therefore:

- Establish and maintain an ethos where children (and staff) feel secure, are encouraged to talk, and are listened to.
- Ensure that pupils (and their parents/carers) know that there are adults in the school who they can approach if they are worried or are in difficulty.
- Make every effort to establish effective working relationships with parents and colleagues from other agencies.
- Include in the curriculum, opportunities for PHSE/Citizenship, which equip pupils with the skills they need to develop healthy relationships, support their peers and stay safe from abuse such as:
 - E-safety policies
 - Sexual exploitation
 - Missing education
 - Domestic abuse
 - Bullying and abuse
 - Recognise how pressure from others can affect their behaviour including awareness of the risks of radicalisation and extremist behaviour
 - Recognise that children may be harmed by other pupils and child protection procedures will apply
- Take all reasonable measures to minimise the risk of harm to children
- Address quickly and effectively, concerns about the welfare of a child, working in partnership with other agencies.
- Ensure robust child protection arrangements are in place and part of the daily life of the school.
- Promote pupil health and safety both in and outside school
- Promote safe working practice for staff and volunteers and challenge unsafe practice whenever it arises.

- Ensure that the procedures are in place to deal with allegations of abuse against all staff including volunteers and that all staff are aware of these (see DfE [Keeping Children Safe in Education 2015](#) and Somerset LSCB local inter-agency procedures)
- Meet the medical and health needs of children with medical conditions
- Take all reasonable measures to ensure school site security and monitor who accesses the site.
- Address drugs and substance misuse issues and other relevant local issues that may arise.
- Reinforce that everyone has a duty to safeguard children inside and outside the school environment including school trips, extended schools, activities and vocational placements. (See Working Together to Safeguard Children 2015)

We will follow the procedures set out by the Somerset Local Safeguarding Children Board (LSCB) and take into account guidance issued by the DfE in Keeping Children Safe in Education July 2015 and Working Together to Safeguard Children 2015.

- Ensure we have a designated safeguarding lead and deputy lead person for child protection who has received and maintained appropriate training and support for this role; training should include the 'Prevent' training in respect of radicalisation and extremist behaviour
- Ensure we have a nominated governor responsible for child protection.
- Ensure each member of staff, (including temporary and supply staff and volunteers) and the governing body knows the name of the current Designated Safeguarding Lead and their role
- Ensure all staff and volunteers understand their responsibilities in being alert to the signs of abuse and responsibility for referring any concerns to the designated safeguarding lead
- Exercise our duties under the Counter-Terrorism and Security Act 2015 by ensuring that all staff are appropriately trained to identify vulnerable children and refer them appropriately
- Ensure that parents have an understanding of the responsibilities placed on the school and staff for child protection by setting out its obligations, contained in this policy, in the school prospectus and on our website
- Notify Children's Social Care if a pupil in receipt of a child protection plan, is absent from school for more than 2 days when this absence is unexplained
- Develop effective links with relevant agencies and cooperate as required with their enquiries regarding child protection matters, including attendance at child protection conferences, and strategy meetings if required
- Respond appropriately when children are missing education
- Apply the Somerset Local Safeguarding Board multi-agency [Escalation Policy](#) if there is any concern about the actions or inactions of social care staff or staff from other agencies
- Maintain secure [child protection records](#) separate from the main pupil file and in locked locations
- Ensure that there are clear procedures, known to all staff, which are followed where an allegation is made against a member of staff or volunteer. The LSCB website provides information on [allegations management](#).
- Ensure safe recruitment practices are always followed which includes having a trained person on every recruitment panel
- Apply confidentiality appropriately and in line with HM Gov. [Information Sharing Guidance 2015](#)

Supporting children

We recognise that children who are abused, or who witness violence or domestic abuse, may find it difficult to develop a sense of self-worth. They can feel helpless, humiliated and feel a sense of blame. School may be the only stable, secure and predictable element in their lives. When at school their behaviour may be challenging and defiant or they may be withdrawn. The school will endeavour to support the pupil through:

- The content of the curriculum
- A school ethos which provides a positive, supportive and secure environment which gives pupils a sense of being valued
- Application of the school behaviour policy which will ensure that the pupil knows that some behaviour is unacceptable but they remain valued and not to be blamed for any abuse which has occurred
- Effective liaison with other services that support the pupil such [Children's Social Care](#) and [Somerset Education Support Services](#)
- Ensuring that when a pupil who is subject to a child protection plan or where there are other safeguarding concerns, transfers to a new school, their child protection file is transferred to the new school immediately and securely (see record keeping) and inform child's social worker.

Supporting Staff/Safe Practice

- Safer Recruitment processes will be followed at all times in accordance with DfE Keeping Children Safe in Education (2015) Part 3
- Effective checks and references are an essential element of safer recruitment
- All staff will be given the school's Staff Code of Conduct guidance so will have access to advice and guidance on the boundaries of appropriate behaviour
- In the event of any complaint or allegation against a staff member or volunteer, the head teacher should be notified immediately. If it relates to the head teacher, the chair of governors should be informed without delay
- Staff may find issues relating to child protection upsetting and may need support which should be either provided directly by the school or sourced elsewhere by them.

Links to other policies

This policy should be read in conjunction with other policies regarding the safety and welfare of children. Together these make up the suite of policies to safeguard and promote the welfare of children in this school:

- Anti-bullying Policy
- Attendance Policy
- Behaviour Policy
- Equal Opportunities and Inclusion Policy
- Gender Equality Scheme
- Central record of recruitment and vetting checks
- Complaints procedures
- Freedom of Information Publication Scheme
- Pupil Images Policy
- Handbooks on abuse linked to Forced marriage, radicalisation and extremism and [FGM new statutory duty](#).

- Health and Safety
- Positive Handling Policy
- Sex and Relationships Education Policy
- Special Education Needs
- Staff Code of Conduct
- ACAS Staff Discipline and Grievance Procedures (as adopted in Hemington Primary School Policy for Appraising Teacher Performance).

Policies, procedures and guidance are available on Somerset Local Safeguarding Children Board website

www.somersetlscb.org.uk

South West Child Protection Procedures

www.swcpp.org.uk

**Direct and immediate child protection concerns should be made to the Police by dialling 999 and/or Somerset Direct/First Response on: 0300 1232224.
Out of hours contact the Emergency Duty Team (EDT) 0300 123 2327.**